

# CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

MAY 12, 2021  
5:00 P.M. – REGULAR MEETING

Council Chambers  
23873 Clinton Keith Road Ste 106  
Wildomar, CA 92595

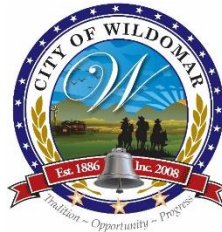
OR

Join Zoom Meeting:  
<https://us02web.zoom.us/j/84801699357>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: 848 0169 9357

The City Council/Cemetery District Meeting will be conducted in person and electronically via video teleconferencing pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20.



Dustin Nigg, Mayor/Chair, District 2  
Ben J. Benoit, Mayor Pro Tem/Vice Chair, District 1  
Bridgette Moore, Council Member/Trustee, District 4  
Joseph Morabito, Council Member/Trustee, District 3  
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

**The City of Wildomar encourages your participation in the meeting; however, to minimize the spread of the COVID-19 virus, this meeting is being conducted in person and via video and teleconferencing with the following options available for participating:**

1. You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.
2. You may participate via the ZOOM Webinar Videoconferencing.
3. You may participate in person; however, masks are required, and seating may be limited in order to accommodate the 6-foot recommended social distancing seating procedure.
4. You may listen to the meeting on FM Radio Station 101.7 from your car in the Council Chambers Parking lot.

### **Instructions for Electronic Participation**

**Please Note: During the meeting all participants videos will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.**

1. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.
2. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.
3. When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

#### **Directions to virtually raise hand on a DESKTOP/LAPTOP:**

- At the bottom of the list, please click on the grey **"Raise Hand"** button.

#### **Directions to virtually raise hand on a SMARTPHONE:**

- Look for the **"Raise Hand"** button on the screen and click the button.

**Directions to virtually raise hand on a TELEPHONE line only:**

• **Dial \*9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial \*6** to unmute.

**Instructions for In Person Participation**

During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak on that item, please line up on the marked spaces in the center of the Chambers.

If you are listening to the meeting from your car, you may also line up in the Council Chambers to provide public comment in person. Mask and social distancing will be required.

When it is your turn to speak, please state your name for the record. Public Comments are limited to 3 minutes or such other time as the Council may provide.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

**NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.**

## **CALL TO ORDER – REGULAR SESSION - 5:00 P.M.**

## **ROLL CALL**

## **FLAG SALUTE**

## **PRESENTATIONS**

1. Lake Elsinore Unified School District Update
2. Other City Recognitions/ Presentations

## **DEPARTMENT REPORTS**

1. New Employee Recognition: Brian Hadley, Chief Building Official
2. Police Department Update
3. Fire Department Update
4. Public Works Department Update

## **PUBLIC COMMENTS**

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

## **COUNCIL COMMUNICATIONS**

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)
13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

## **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

### **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

#### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

#### **1.2 Minutes- March 10, 2021 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the minutes as presented.

#### **1.3 Warrant and Payroll Registers**

**RECOMMENDATION:** Staff recommends that the City Council approve the following:

1. Warrant Register dated 04-01-2021 in the amount of \$170,663.83.
2. Warrant Register dated 04-08-2021 in the amount of \$568,417.21.
3. Warrant Register dated 04-15-2021 in the amount of \$294,574.34.
4. Warrant Register dated 04-22-2021 in the amount of \$57,036.07.
5. Warrant Register dated 04-29-2021 in the amount of \$108,177.34.
6. Payroll Register dated 04-01-2021 in the amount of \$134,823.75.

#### **1.4 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for March 2021.

#### **1.5 2nd Reading of Ordinance No. 196 – MSHCP Fee Update**

**RECOMMENDATION:** Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 196  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA AMENDING CHAPTER 3.42 OF THE

WILDOMAR MUNICIPAL CODE TO UPDATE THE LOCAL  
DEVELOPMENT MITIGATION FEE FOR FUNDING THE  
PRESERVATION OF NATURAL ECOSYSTEMS IN ACCORDANCE  
WITH THE WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES  
HABITAT CONSERVATION PLAN

**1.6 2nd Reading of Ordinance No. 197- User Fees**

**RECOMMENDATION:** Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 197

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING AND RESTATING ARTICLE II (FEE SCHEDULES) OF CHAPTER 3.44 (FEES) OF TITLE 3 (REVENUE AND FINANCE) OF THE WILDOMAR MUNICIPAL CODE, AND REPEALING SECTIONS 12.08.070, 17.284.030, 17.284.040, 17.284.050, and 17.284.060 OF THE MUNICIPAL CODE, PERTAINING TO USER FEES.

**1.7 Faith Bible Church - Murrieta (PP17-0111)- On-site Public Improvement Agreement and Off-site Public Improvement Agreement**

**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to execute the On-site Public Improvement Agreement and Off-site Public Improvement Agreement with Faith Bible Church - Murrieta.

**1.8 Use Permit for COVID-19 Testing and Vaccines**

**RECOMMENDATION:** Staff recommends that the City Council approve and authorize the City Manager to:

- 1). Coordinate with the County of Riverside days and timeframe for COVID-19 testing and vaccine services to be provided within the specified locations in Wildomar and;
- 2). Sign the Use Permit for RUHS through CURATIVE to provide COVID-19 testing and vaccinations.

**1.9 One Year Extension with Auditor-Teaman, Ramirez & Smith, Inc.**

**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to execute a one-year extension with Teaman, Ramirez & Smith, Inc. to perform professional audit services for the City of Wildomar for the year ending June 30, 2021.

**1.10 Notice of Intent to hold a Public Hearing for placing liens on parcels with unpaid charges on trash collection services**

**RECOMMENDATION:** Staff recommends that the City Council provide a Notice of Intent to hold a Public Hearing on June 9, 2021, for placing liens on parcels with unpaid charges on trash collection services.

**1.11 Tract No. 32024 Lot 71, Monte Vista Ranch II - Grading Agreement and BMP Agreement**

**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to execute the Grading Agreement and the BMP Agreement with Monte Vista Ranch II, LLC.

**2.0 PUBLIC HEARINGS**

**2.1 Authorization of Commercial and Roll-off Rate Adjustment for CR&R**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2021 - \_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE ADJUSTMENT OF COMMERCIAL AND ROLL-OFF SOLID WASTE COLLECTION AND TRANSPORTATION RATES AND THE ADOPTION OF A STATE COMPLIANCE FEETO CR&R COLLECTION SERVICES FOR THE PERIOD JULY 1, 2021 TO JUNE 30, 2022

**2.2 Zoning Ordinance Amendment No. 2021-01: City Council review of a CEQA General Rule Exemption and a proposed amendment to Title 17.12 of Wildomar Municipal Code to prohibit industrial hemp cultivation in the City**

**RECOMMENDATION:** Planning Commission recommends that the City Council Introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING ZONING ORDINANCE AMENDMENT NO. 2021-01 AMENDING TITLE 17 (ZONING) OF THE WILDOMAR MUNICIPAL CODE TO ADD SECTION 17.12.060 PROHIBITING INDUSTRIAL HEMP CULTIVATION IN ALL

## ZONING DISTRICTS

### **3.0 GENERAL BUSINESS**

**3.1 2021-2029 Housing/Safety Element Update Study Session - City Council study session to discuss the 2021/2029 draft Housing and Safety Elements**

**RECOMMENDATION:** Planning Department recommends that the City Council receive public input on the 2021/2029 draft Housing Element and Safety Element and provide direction to Staff regarding any issues or changes.

**3.2 COVID-19 Update**

**RECOMMENDATION:** Staff recommends that the City Council take the following actions:

1. Receive and file the COVID-19 update and provide direction as desired.
2. Review and amend, repeal, or make no changes as desired to the following Resolution:

RESOLUTION NO. 2020-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY WILDOMAR  
CONFIRMING DIRECTOR OF EMERGENCY SERVICES ORDER NO. E-  
2020-01 TEMPORARILY SUSPENDING CERTAIN CITY  
ENFORCEMENT ACTIVITIES TO PROTECT BUSINESSES IN THE CITY  
OF WILDOMAR AND INCREASE HOUSING OPPORTUNITIES

### **CITY MANAGER REPORT**

### **FUTURE AGENDA ITEMS**

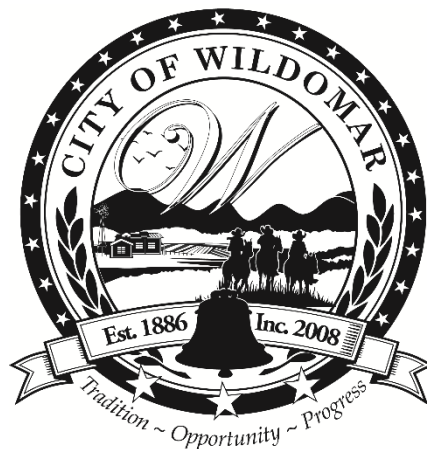
*Title- Councilmember-Anticipated Date*

1. SFR/MFR Parking Code Update - Moore – July 2021
2. Graffiti Abatement- Morabito- June 2021
3. False Fire Alarm – Morabito – June 2021

### **ADJOURN THE CITY COUNCIL MEETING**



***In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.***



Dustin Nigg, Chair  
Ben J. Benoit, Vice Chair  
Bridgette Moore, Trustee  
Joseph Morabito, Trustee  
Marsha Swanson, Trustee

Gary Nordquist  
General Manager

Thomas D. Jex  
District Counsel

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

### **ROLL CALL**

### **PUBLIC COMMENTS**

### **BOARD COMMUNICATIONS**

#### **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

#### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

##### **4.1 Minutes – April 14, 2021 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as presented.

##### **4.2 Warrant Register**

**RECOMMENDATION:** Staff recommends that the recommends that the Board of Trustees approve the following:

1. Warrant Register dated 04-01-2021 in the amount of \$116.24.
2. Warrant Register dated 04-08-2021 in the amount of \$1,690.46.
3. Warrant Register dated 04-15-2021 in the amount of \$504.15.
4. Warrant Register dated 04-29-2021 in the amount of \$846.56.

##### **4.3 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer's Report for March 2021.

**4.4 Use Permit for COVID-19 Testing and Vaccines**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve and authorize the General Manager to:

1). Coordinate with the County of Riverside days and timeframe for COVID-19 testing and vaccine services to be provided within the specified locations in Wildomar and;

2). Sign the Use Permit for RUHS through CURATIVE to provide COVID-19 testing and vaccinations.

**5.0 PUBLIC HEARINGS**

There are no items scheduled.

**6.0 GENERAL BUSINESS**

**6.1 Cemetery Fee Study Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees review the Cemetery Fee Study report and provide direction.

**GENERAL MANAGER REPORT**

**FUTURE AGENDA ITEMS**

**ADJOURN THE WILDOMAR CEMETERY DISTRICT**

**REPORTS:** All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: [http://www.cityofwildomar.org/government/agendas\\_\\_\\_minutes](http://www.cityofwildomar.org/government/agendas___minutes). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at [www.cityofwildomar.org](http://www.cityofwildomar.org).



---

Janet Morales

City Clerk

Dated: May 7, 2021